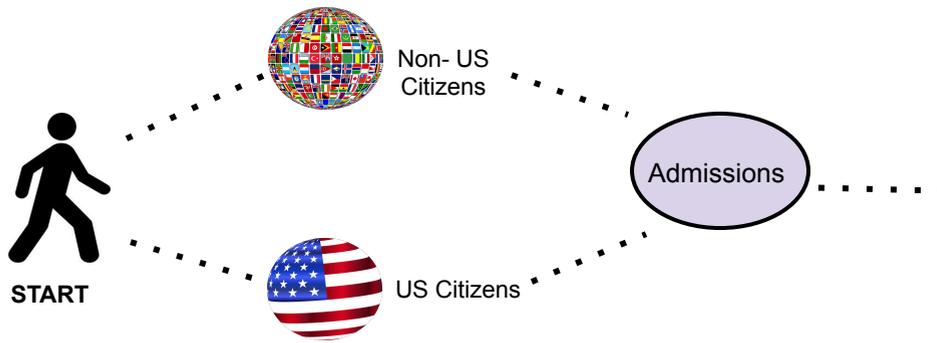


# Secondary Education Admission and Certificate Process

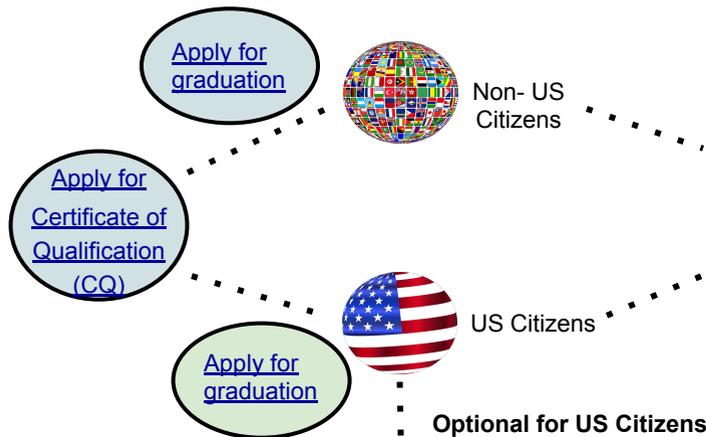


## Admission Requirements:

1. [Graduate Application](#)
2. Application Fee
3. Official Transcripts
4. Standardized Tests
5. Recommendations
6. Student Essay
7. Resumé/CV

## Certificate of Qualification Requirements

1. Degree Requirement
2. Subject Matter (30 credits in field of study: 12 of those credits at 400 level and above - please consult advisor)
3. [Basic Skills Requirement Praxis](#)



Program Requirements  
[SEC Program Planner](#)  
 Advisor: Dr Stuart Carroll  
[szcarrol@tcnj.edu](mailto:szcarrol@tcnj.edu)

**Certificate of Qualification (CQ):** The Certificate of Qualification (CQ) is a graduation document and is available to all students (US Citizens and Non-US Citizens). The CQ was developed by the School of Education and it is produced and disbursed by TCNJ's Certification Office. It verifies successful completion of the required graduate coursework for a teacher preparation program. It is a credential widely recognized by International Schools and their accrediting agencies.

**Certificate of Eligibility (CE):** The CE is a credential with lifetime validity issued to a US Citizen who has NOT completed a teacher preparation program, but who has met the basic requirements for certification including academic study and applicable test requirements. Candidates may apply directly to the NJ Department of Education.

**TO AVOID DELAYS:** After applying online, please submit ALL necessary documentation together in a single packet to the address below. If possible, please have official transcripts sent to you first and then forward them in the sealed envelope(s) together with any other documents. Please include your tracking number in all correspondence with our office.

NJ Department of Education  
 Office of Certification and Induction  
 PO Box 500 Trenton, NJ 08625-0500

## Certificate of Eligibility (CE)

## Certification for Eligibility Requirements (CE)

Students **MUST** apply themselves. Requirements may be subject to change, we strongly encourage students to verify with NJDOE at the point of CE application.

1. Degree Requirement
2. Subject Matter (30 credits in field of study: 12 of those credits at 400 level and above - please consult advisor)
3. [Praxis Subject Area Assessment](#)
4. [Basic Skills Requirement Praxis](#)
5. Physiology and Hygiene Requirement
6. [Fee Requirement](#)

## CE Candidates ONLY

### [Teacher Certification Reciprocity \(state to state\)](#)

Teaching license reciprocity outlines which qualifications each state will accept from another state, and which qualifications it will not. The specific requirements for teaching certification or licensure vary in [each individual state](#) in the US. US citizens returning to the states to teach MUST verify the teacher certification reciprocity.