

# CERTIFICATE

<u>Step</u>	<u>Checklist</u>
1. Matriculation	<input type="checkbox"/> Submitted the online application for Certificate program. <input type="checkbox"/> Paid the \$75.00 application fee. <input type="checkbox"/> Submitted official transcripts via an evaluation service. <input type="checkbox"/> Submitted the application essay. <input type="checkbox"/> Submitted letters of recommendation. <input type="checkbox"/> Received an acceptance letter.
2. Completion	<input type="checkbox"/> Completed all required courses. <input type="checkbox"/> Submitted the application for graduation on PAWS.★ <input type="checkbox"/> Submitted the application packet for certification

# MASTERS

<u>Step</u>	<u>Checklist</u>
1. Matriculation	<input type="checkbox"/> Submitted the online application for Masters program.⊗ <input type="checkbox"/> Received an acceptance letter.
2. Completion	<input type="checkbox"/> Completed all required courses. <input type="checkbox"/> Submitted the application for graduation on PAWS.★ <input type="checkbox"/> Paid the \$100 graduation fee.

## ★Application for Graduation Deadlines

<b>Submit Application In...</b>	<b>To Graduate In...</b>
February	May
February	August
February	December

## ⊗Admission Requirements

Students who did **NOT** complete a TCNJ Certificate before applying to the Masters program must also submit the application fee, transcripts, essay, and letters of recommendation.

# HELPFUL LINKS

PAWS Help:	<a href="http://pawshelp.pages.tcnj.edu/graduate-students/">http://pawshelp.pages.tcnj.edu/graduate-students/</a>
Tuition Payments:	<a href="http://offsitegrad.pages.tcnj.edu/make-a-payment/">http://offsitegrad.pages.tcnj.edu/make-a-payment/</a>
Certification:	<a href="http://offsitegrad.pages.tcnj.edu/resources-for/certification/">http://offsitegrad.pages.tcnj.edu/resources-for/certification/</a>