

# CQ Application Instructions

## ELIGIBILITY

1. Are you completing your certificate program this semester?
2. Did you submit your [PAWS Application for Graduation](#)?

**If you answered NO to either of these questions, STOP.  
You are not ready to apply for certification.**

## INSTRUCTIONS

1. If you answered YES to both questions, please print the application on:
  - PINK paper if you will mail the form to TCNJ, or
  - WHITE paper if you will scan and email the form to TCNJ.

2. Complete the application form:

### Items

- 1-14. Neatly print items in blue or black ink.
2. Enter your 6-digit TCNJ PAWS ID in the box for SSN.
7. Skip this item. CQ applicants are exempt.
10. Skip this item. CQ applicants are exempt.
15. Skip this item. CQ applicants are exempt.
16. Skip this item. TCNJ will notarize your form.
- 17-18. Sign and date item 17 and complete item 18 if you choose.

3. Hand your pink form to your TCNJ Coordinator, or submit via mail or email:

### Mail (pink paper)

TCNJ Certification Office  
School of Education Rm. 106  
PO Box 7718  
Ewing, NJ 08628-0718 USA

### Email (white paper/scanned)

pironej@tcnj.edu